



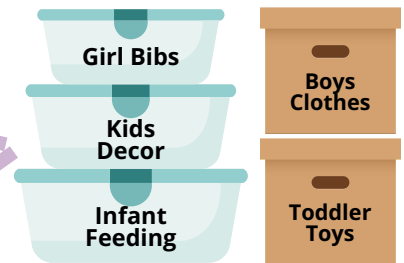
YOUR GUIDE TO *Selling* with JBF Rochester/Macomb

How does it work? >>>



STEP 2: GATHER + PREP WITH THIS GUIDE

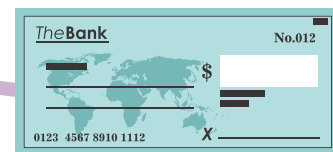
STEP 1: REGISTER & PRE-PAY CONSIGNOR FEE \$15 (\$10 EARLY BIRD)



STEP 3: DROP OFF DURING APPT



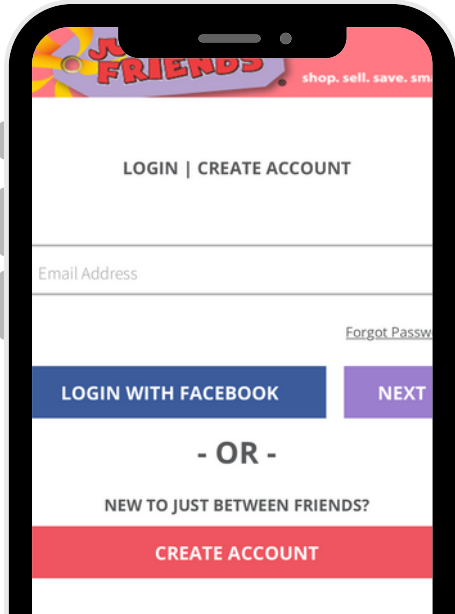
STEP 4: VIEW YOUR SALES LIVE!



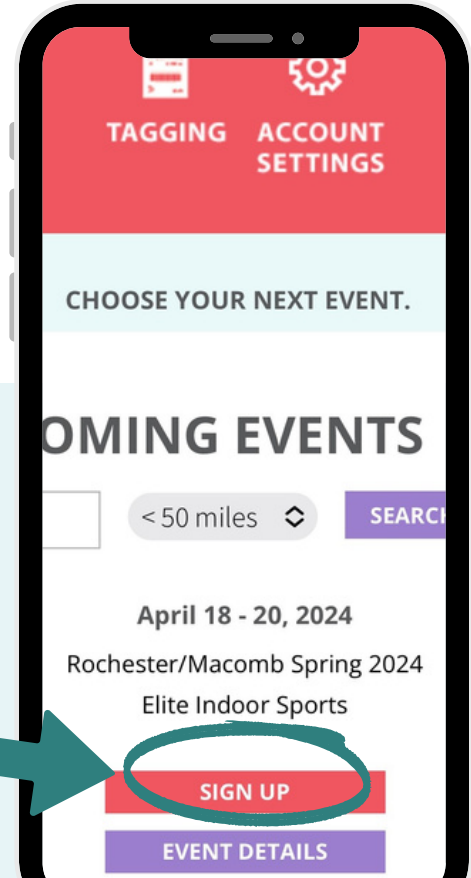
STEP 5: GET PAID 60% OF YOUR SALES (OR 70% BY BECOMING A TEAM MEMBER)

*Inspection & Battery fees will be deducted from consignor check

How to Register



Become a Seller: Login or Create JBF Profile



Add Sale to Events:

Click **SIGN UP** to add our Spring Sale
This allows us to add your tags to our system

Rochester/Macomb
Elite Indoor Sports | April 17-21

Complete Registration:



Pay Consignor
Fee (\$10 until
March 1)



Schedule Drop
Off & Pickup



View Terms
& Policies



Pick Presale
Tickets



Earn MORE!

Learn how to earn MORE!

Become a Team Member



Become a Valet Tagger



Refer a Friend to Sell



Earn 100% of your First \$100

Your 4 items must be clean, compliant with our Safety & Recall standards & all 4 items MUST SELL. To be eligible, check in your 4 items at "Large Items" at Drop Off.



Bring **FOUR** of the items listed to earn an **EXTRA BONUS** on your consignor check!

**CRIB
HIGH CHAIR
SIT IN BABY WALKER
SIT IN EXERSAUCCER
SIT IN JUMPAROO
MAMAROO**

**STROLLER
STROLLER WAGON
CAR SEAT
PACK & PLAY
BASSINET
BEDSIDE SLEEPER**

**BABY SWING
RIDE ON MOTOR CAR
FULL SIZE PLAY KITCHEN
FULL SIZE OUTDOOR
PLAYHOUSE**

Items that do not qualify: umbrella stroller, booster car seats, booster high chairs, clip on high chairs, portable high chairs, doorway jumpers/swings, push walkers.

Gather Items

Check all over your home!

Bedrooms

- bedding + decor
- gliders + rockers
- sound machines
 - monitors
- swaddles + sleep sacks
 - clothing basics
- hair accessories

Closets

- clothing + shoes
- diapers + new supplies
 - cloth diapering
 - step stools
- pillows + blankets
- backpacks + accessories

Playrooms

- puzzles + games
- dress up + costumes
 - crafts + supplies
- books + instruments
 - gaming systems
 - safety items

Bathrooms

- diaper disposal systems
 - bath toys + supplies
 - newborn tubs
 - hooded towels

View Full List

CLICK HERE



Large toys

- exersaucers
- doll houses + easels
- play kitchen sets
- tool bench play sets
- toy storage

Furniture

- toddler beds + cribs
- dressers + bassinets
- swings + bouncers
- changing tables

Kitchen

- new pacifier + teether
- dishes + lunch boxes
- sippy cups + bottles
- high chairs + boosters
- bibs + burp cloths
- bottle warmer
- baby food makers
- bottle sterilizer + racks
- nursing accessories
- used closed-system pump

Outdoor toys

- bikes + trikes
- scooters + skates
- ride-on toys + cozy coupes
- playhouses + slides

Garage

- strollers + car seats
- booster seats
- helmets + safety pads
- pool floaties + toys
- kid's sports equipment
- kid's luggage
- pack & play + wagons

SPRING 2024 ITEM LIMITS

MATERNITY CLOTHING



No Limit

BEDDING & BLANKETS



10
TAGS

PLUSH TOYS



5
TAGS

MOMMY MART



10
TAGS



Why Inspecting Matters

It is our mission to provide quality and safe items for our shoppers. Every consignor is responsible for inspecting each item before Drop Off to ensure they follow our quality and safety standards below:



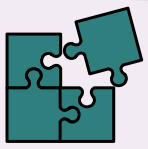
Clean

Are items in great condition? Free of stains, rips, odors, pet hair.



Compliant

Have items been checked w/ safety & recall guides.



Complete

Are all pieces included? All in working order with working batteries.



Current

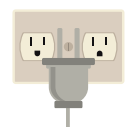
Are items in current season & priced correctly? 60-90% off retail prices.

Pro Tips for Inspecting:

- Check items in a well lit area, next to windows works best
- Or use a ring light or bright light while checking clothes



- Test out all items requiring batteries & replace as needed
- Plug in all items with a cord to verify they are working



"No Thank You" Items:



Grace will be given for the first 3 pulled items; After 3, you'll be charged **\$.25** per pulled item

Just Between Friends is dedicated to keeping families safe. That's why we want you to have up-to-date information on safety and recalls for items you're still using and for items you want to sell at JBF. As a Seller, **it is your responsibility to check all of your items for recalls**. If an item is recalled, it cannot be sold at JBF. If you've installed the recall repair, it is safe to use and sell at JBF. **For the most up to date recall information, [CLICK HERE](#)**



Top Safety Alerts

View FULL Safety Guide

[CLICK HERE](#)



Visit our website for full safety guide: <https://rochestermacomb.jbfsale.com/how-to-sell>

For the most up to date recall information, visit <https://www.cpsc.gov/Recalls>

Safety Matters



CAR SEATS: WAIVER REQUIRED

All Car Seats must be checked for recalls before selling at JBF. www.cpsc.gov/Recalls A completed **Car Seat Waiver** is required for all car seats and booster seats.



Print Waivers



CRIBS: WAIVER REQUIRED

All Cribs made before **June 28, 2011** are no longer considered safe for infants. For cribs manufactured on or after the date above, a completed **Crib Waiver** is Required.



[CLICK HERE](#)

INFANT SLEEP PRODUCTS

JBF accepts cribs, bassinets, cradles, bedside sleepers, and play yards that meet current Safety Standards set by the Consumer Product Safety Commission and JBF quality/condition standards.

For all other items marketed or intended to provide a sleeping accommodation for an infant up to 5 months of age, the product must have a stand, meet stability requirements, and have a side height of at least 7.5 inches. **All other infant sleep products are not accepted for resale at JBF.**

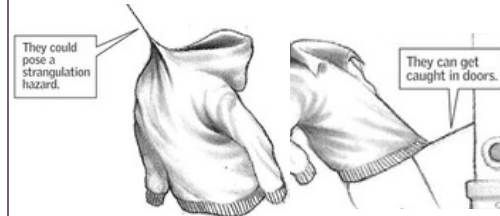


HIGH CHAIRS



High chairs **must** have all original straps and buckles

DRAWSTRING SAFETY



Upper Outerwear WAIST Drawstrings should be 3-inches or shorter and sewn to garment at mid-point so string cannot be pulled to one side.
Upper Outerwear NECK Drawstrings should be removed completely.

Clothing Accepted

Short and long-sleeved items: onesies, shirts, dresses



Leggings long pants, jeans shorts, skirts



All pajamas swaddles, sleep sacks



Shoes, rain boots, Crocs, sandals, cleats



Spring/Summer Jackets, coats sweatshirts sweaters



Swimsuits sports uniform clothing basics, accessories



ALL Spring/Summer holiday outfits costumes fan gear, dress up..



CLOTHING INSPECTION:

All clothing and shoes will go through inspection.

Please make sure to inspect ALL clothing and shoes before drop off to prevent "No Thank You" fees for more than 3 items pulled.

NO THANK YOU ITEMS:

- X DIRTY shoes
- X stained clothing
- X holes in clothing
- X overly worn clothing
- X adult clothing (maternity accepted)
- X adult accessories
- X adult shoes
- X school/spirit shirts
- X club/camp shirts



Non-Clothing

FEEDING: plates, bowls
sippy cups, lunch box
snack container, utensils



TOYS: quality toys with
working pieces. 5 tag
limit on plush toys



BEDDING twin &
toddler bedding
blankets. 10 tag limit



ARTS & CRAFTS: new
play dough/slime,
complete craft kits
unused & complete
craft supplies



PUZZLES: Wooden,
knob, board, floor,
**MUST HAVE ALL
PIECES INCLUDED**



BOOKS: Soft, board
picture, early readers
kid series, chapter
educational, tween
parenting books,



DVDs: Family movies
rated G, PG, PG-13 only



GAMES: Video & family
games **MUST HAVE ALL
PIECES INCLUDED**

NO THANK YOU ITEMS:

There are some items we know we cannot sell, no matter what the season, due to safety concerns & quality standards.

- X full+ size beds and bedding
- X puzzles or games with missing pieces
- X adult books / adult cookbooks
- X self-help books
- X R-rated or adult content DVDs
- X VHS tapes or CDs
- X adult crafts/incomplete craft kits
- X used craft supplies
- X designer bags/items
- X handmade items

Tagging Demo: Toys & Games



Books & Puzzles



Baby Essentials

MATERNITY: belly bands
new post partum items
no limit for clothing



NURSING: NEW nipples
NEW pacifiers, bottles with
nipples removed, nursing
pillows/cover/bands
bottle warmer/sterilizer



PUMPS: hand pumps
used closed-system pumps
pump parts (no used tubing)
**We can't accept pumps
provided by insurance**



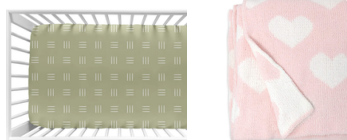
BATH: baths, toys,
hooded towels,
unused baby toiletries



DIAPERING: cloth diaper
covers new inserts,
disposable diapers,
swim diapers, diaper pail
clean potty training seats



BEDDING: crib bedding
baby blankets, changing
pad cover, swaddles



FEEDING: NEW teethers,
paci clips, bibs, burp cloths
formula dispensers
baby food makers



TRAVEL: baby wraps,
carriers, slings, high chair &
cart cover, stroller & car
seat accessories, diaper
bags, pump/bottle bags



NO THANK YOU ITEMS:

There are some items we know we cannot sell, no matter what the season, due to safety concerns & quality standards.

- X formula
- X baby food
- X medicine
- X opened baby toiletries
- X USED open-system breast pumps
- X pumps provided by insurance
- X USED pump tubing
- X USED nipples
- X USED pacifiers
- X USED teethers
- X USED cloth diaper inserts
- X infant sleep products that are not compliant with safe sleep (pg 15)
- X boppy loungers
- X drop-side cribs
- X ALL crib bumpers
- X baby wedges/sleep positioners
- X high chairs without straps

Tagging Demo: Baby Essentials



Mommy Mart

Item Limit: 10 Tags



Kitchen: New/Like New Items

Kids Room & Nursery Décor

Current & Complete



Storage: Baskets & Organizers



Decor: Like New, Current & Trendy



Decor: Like New, Current & Trendy



Gifts: New & Unused Beauty, Bath, Hair Items, & Candles



Gifts: New/Like New Baby Shower Gifts

Large Items

These items are a "YES!" at any of our sales (and they usually sell well)!

Safety First: All items must meet safety standards. Please check for recalls and be sure all safety straps are included.



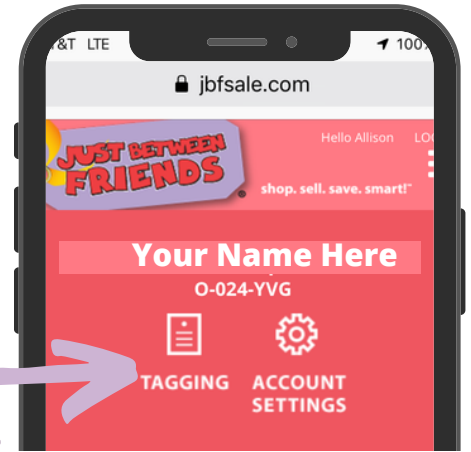
How to Create Tags

Where to Create Your Tags

Tagging Page is available 24/7!



1. jbfsale.com
2. Login
3. Click on TAGGING



What to Include on Your Tags

MUST Include: Brand, Color & Type of Item

Set price (50-90% off)

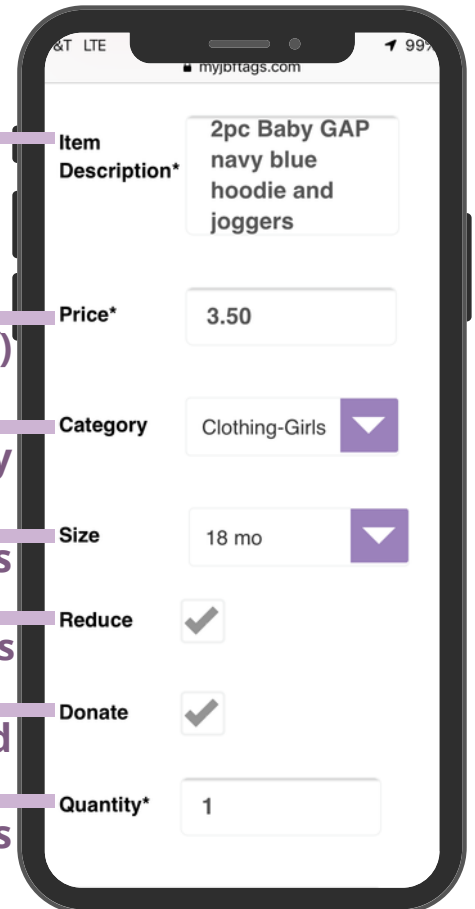
Choose best fitting category

Indicate size of clothing &/or shoes

Check to allow item to be 50% off on Half-Price days

Check here to donate item if unsold

Use if you have exact duplicate items



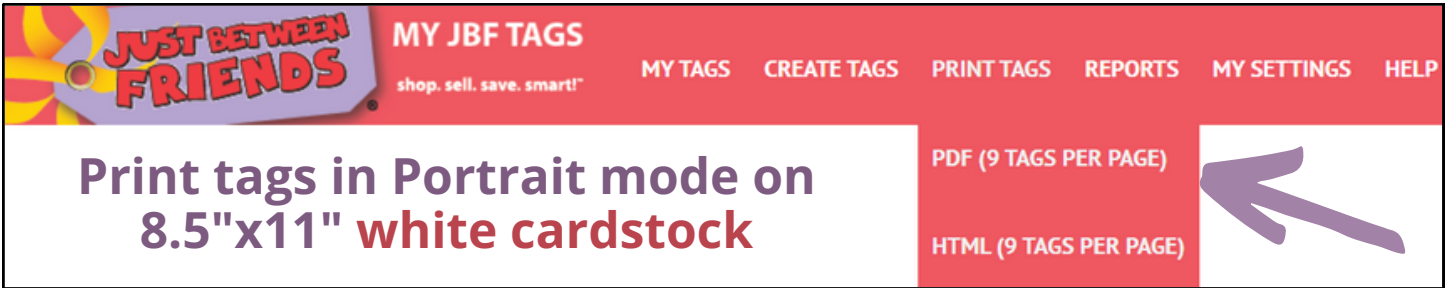
Create Tags on
Your Desktop

Create Tags on
Your Phone



PRO TIP:  **Talk-to-Text** 

Print Your Tags



JUST BETWEEN FRIENDS MY JBF TAGS shop, sell, save, smart!
MY TAGS CREATE TAGS PRINT TAGS REPORTS MY SETTINGS HELP

Print tags in Portrait mode on 8.5"x11" **white cardstock**

PDF (9 TAGS PER PAGE) ←
HTML (9 TAGS PER PAGE)

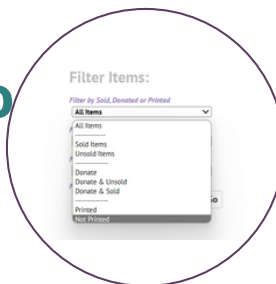
From My JBF tags:

1. Select ✓ Tags to Print
2. Go to Print Tags on Menu Bar
3. Use the PDF format
4. Tags print 9 per page



<input type="checkbox"/> Select All* <input type="checkbox"/> Select All on Page	Edit	Season	Category	Item Description
<input checked="" type="checkbox"/>			Accessories-Girls	Daydreams and sunny days Beach Bag
<input checked="" type="checkbox"/>			Accessories-Girls	Unicorn Duffel
<input checked="" type="checkbox"/>			Accessories-Girls	Vera Bradley duffel bag
<input checked="" type="checkbox"/>			Toys	Blue music box
<input checked="" type="checkbox"/>			Shoes-Boys	orange/brown flip flops size 1/2, new
<input type="checkbox"/>			Shoes-Boys	shark Flip flops size 10
<input type="checkbox"/>			Shoes-Boys	Cat & Jack flip flops size 9/10

PRO TIP:
Use the Tools Icon to filter all non-printed tags



Update Selected Items:

Change REDUCED values:

Reduce Do Not Reduce No Change

Change DONATED values:

Donate Do Not Donate No Change

This will change your selected, unsold items. You will need to reprint any tags that you change.

This will delete your selected items. Once deleted, you will no longer be able to see these items online, however, you will still get credit if the item sells.

This will export all of your items to a Microsoft Excel file.



Tagging Supplies



Tagging Supplies

Coming Soon

Get Your Tagging Supplies in one Spot!

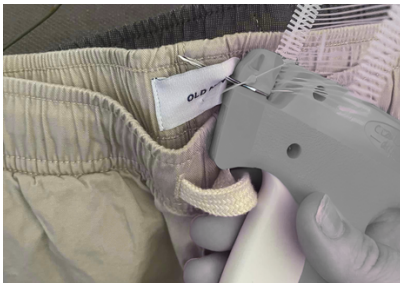
- white cardstock
- hangers
- scissors
- zip-ties
- zip lock bags
- safety pins
- saran wrap
- hole-punch
- clear tape & painter's tape
- tagging gun (optional)



Tagging Gun 101

Using a Tagging Gun is **OPTIONAL**. Attaching tags incorrectly will cause damage & result in your item being pulled as a "No Thank You"

Where to Attach Tags



Tag through the Manufacturer's Tag

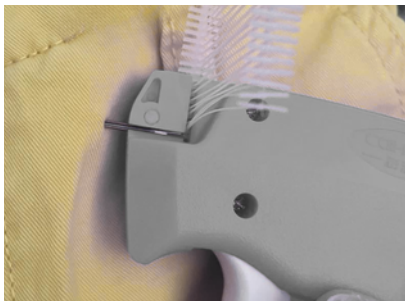


Tag Through Inside Seam



Tag Through Serger Seam

What to Avoid



Puncturing Fabric



It will damage item & leave hole



Attaching Items with Tagging Gun



How to Prep & Tag

Clothing

Accepted

Items are
CLEAN
NO STAINS
NO HOLES
NO ODORS
NO EXCESSIVE WEAR OR PET HAIR



No Thank You

Items are
NOT CLEAN,
has **STAINS**,
has **HOLES**,
has **ODORS**,
EXCESSIVE WEAR or **PET HAIR**



Hangers are facing like "?"



Attaching tags w/ Tagging Gun: (optional)
To item tag or right armpit seam

Use safety pins to attach sets on the hangers



Attaching tags w/ Safety Pins:
To upper right side of clothing



Tags have description, size & JBF Price on white cardstock

How to Prep & Price

Clothing

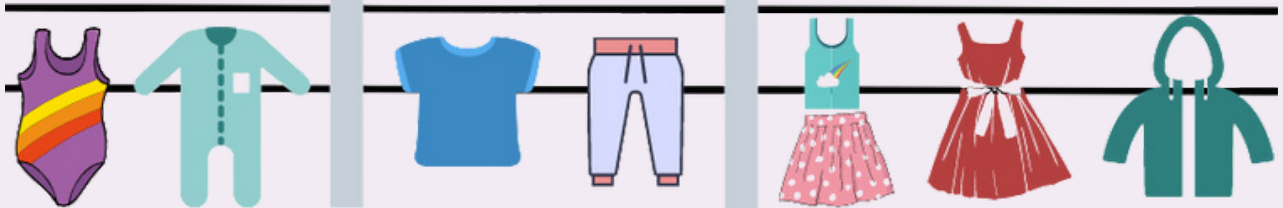
Clothing Sizes | Preemie - Juniors 2X+

Place clothing under smaller size at drop off (6-9m with 6m)

Infants & Children	Newborn	2T	10	Costumes	0-24m	Juniors & Maternity	XS, 00-2
	3m	3T	12		2T-4T		S, 4-6
	6m	4T	14		S, 4-6		M, 8-10
	9m	5T	16		MM, 7-8		L, 12-14
	12m	6	18+		L, 10-12		XL 16-18
	18m	7			XL, 14-16		2X, 20-22
	24m	8			2X, 16-18 +		3X, 24-26

Clothing Categories | Boys, Girls, & Juniors

Swim Sleep Onesies Tops Bottoms Outfits Dresses Outerwear



All clothing will be organized in this order under each size

Tagging Demo: Clothing



Basics & Accessories



We recommend pricing at 1/3 of retail prices

Retail Price	less than \$10	less than \$20	more than \$20
JBF Price	\$2-3.50 Value Brands: Cherokee, Circo, Cat & Jack, Garanimals	\$3.50-6 Standard Brands: Carter's, Old Navy, Children's Place, Nike	60-80% off retail Boutique Brands: Janie & Jack, Mud Pie, Matilda Jane

Want to SELL Even MORE? Choose to REDUCE, which allows your items to sell at 50% off during discount sale days

How to Prep & Price

Shoes

Accepted



Shoes are CLEAN no stains, no tears & clean soles



No Thank You



Shoes have excess wear & have tears



Shoes have dirt, stains and dirty soles



PRO TIP: Use Magic Erasers to clean the rubber soles



Tagging Demo: Shoes



Retail Price	less than \$10	less than \$20	more than \$20
JBF Price	\$2-4 Value Brands	\$4-6 Standard Brands	60-80% off retail Boutique Brands

Want to SELL Even MORE? Choose to REDUCE, which allows your items to sell at 50% off during discount sale days

Non-Clothing Items

Accepted

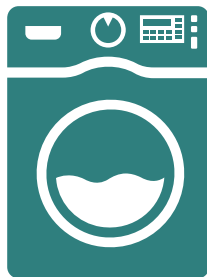


No Thank You

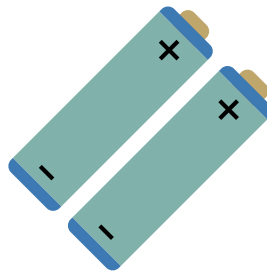


Questions while you inspect your items:

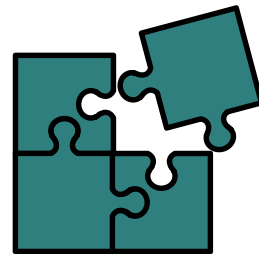
Tagging Demo:
Toys & Games



Is it clean?
Is it safe?



Does it work &
have batteries?



Are all pieces
included?



Is it priced
correctly?

Baby Essentials



**Want to SELL
Even MORE?**

Choose to **REDUCE**, which allows your items to sell at 50% off during discount sale days

Non-Clothing Items on Hangers



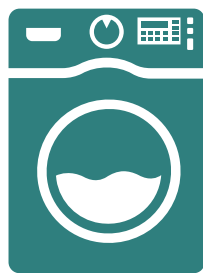
Bedding
Blankets
Swaddles
Curtains

Baby Carriers
Baby Wrap/Sling
Shopping Cart Covers
Backpacks

Hooded Towels
Diaper Bags
Carseat Covers
Burp Cloths

Questions while you inspect your items:

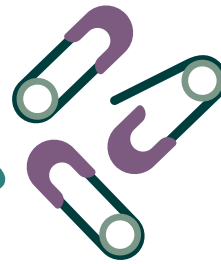
**Tagging Demo:
Bedding & More**



Is it clean?
Is it safe?



Is the hanger
a question mark?



Is it attached
correctly



Is it priced
correctly?

Want to SELL Even MORE? Choose to REDUCE, which allows your items to sell at 50% off during discount sale days

Books, Puzzles, Games

Accepted



Use Painter's tape on books & game boxes

No Thank You



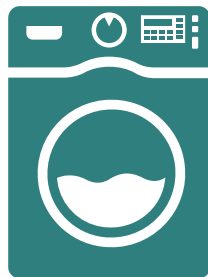
Questions while you inspect your items:

Tagging Demo:
Toys & Games

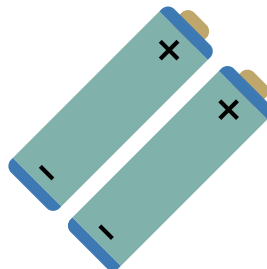
[WATCH NOW](#)

Books & Puzzles

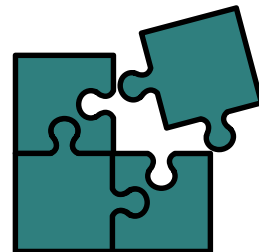
[WATCH NOW](#)



Is it clean?
Is it safe?



Does it work &
have batteries?



Are all pieces
included?

Books & DVDs \$1-3
Games & Puzzles 60-80% off retail

Is it priced
correctly?

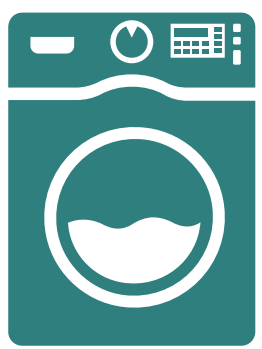
Want to SELL Even MORE? Choose to REDUCE, which allows your items to sell at 50% off during discount sale days

Large Items & Equipment

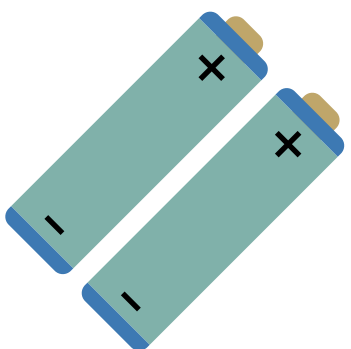


1. Print JBF tags for large items
2. Wait to attach - Keep them separate
3. Bring to Large Item Area @ Drop Off
4. Staff will Attach Yellow Ticket to item!

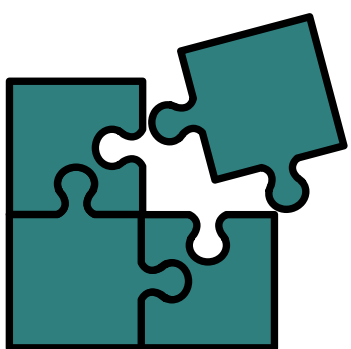
Questions while you inspect your items:



Is it clean?
Is it safe?



Does it work & have batteries?



Are all pieces included?



Is it priced correctly?

Want to SELL Even MORE? Choose to REDUCE, which allows your items to sell at 50% off during discount sale days



Organizing for Drop Off

**DROP OFF MAP
COMING SOON!**



Let's Get Your Items Packed Up

You did it! Here's how to organize for Drop Off:

BOOK CATEGORIES

Soft
Board
Picture
Touch & Feel
Sound
Disney
Holiday
Religious
Early Reader
Series
Junior Chapter
Parenting

BABY TABLE CATEGORIES

Nursing
Feeding
Safety
Bath
Potty

BABY HANGING CATEGORIES

Bedding
Towels
Carriers
Covers
Diaper Bags

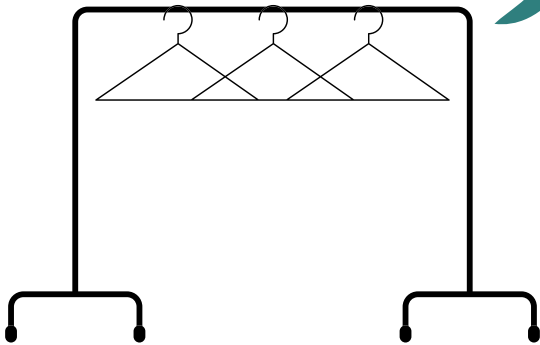
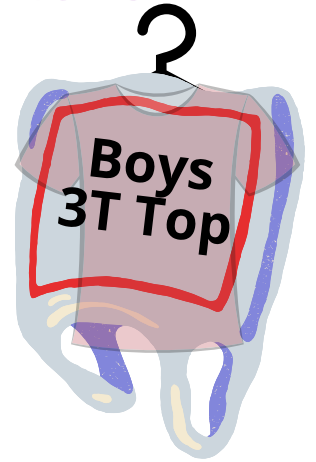
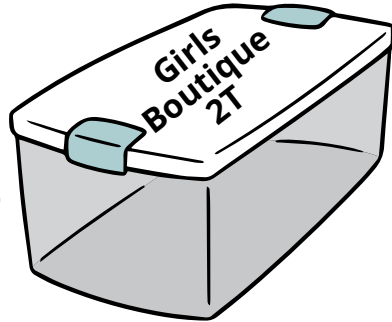
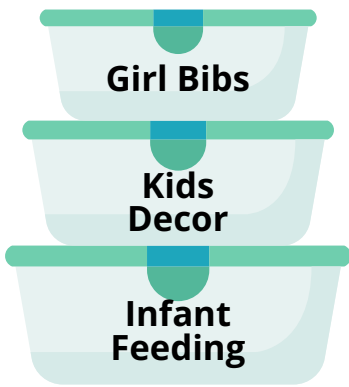
TOY CATEGORIES

Infant
Montessori
Vtech/Leap
Musical
Dolls
Disney/Pixar
TV Characters
Pretend Play
Animals
Building
Super Hero
Vehicles



Organizing Your Items

PRO TIP: Label Totes, Boxes & Bags for a faster Drop Off



Rolling racks will be available to use inside

PRO TIP: Bring a Wagon



Please note: We are not able to store any personal totes or containers at the venue. Boxes, bags, and totes are subject to checking upon exiting the building. We want to keep your items safe & secure!

Consignor Drop Off

Spring Sale Date & Times
BY APPOINTMENT ONLY
ELITE INDOOR SPORTS
39771 OAKLAND DR. SHELBY TWP.

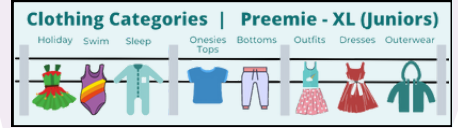
1

Check In:



2

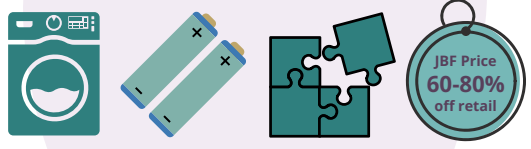
Clothing:
Place by gender, size, & category



Clothing will be inspected after drop off

3

Non Clothing:
Place items in designated area



Is it clean? Is it safe? Does it work & have batteries? Are ALL pieces included? Is it priced correctly?

4

Large Items:
Bring to large item table for Recall & Safety Checks



5

Check Out:
Pick up sale info & referral cards



I survived
Tagging



Rochester/Macomb

Consignor Schedule

Sale Week Schedule



April 15-21


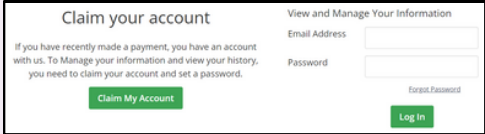
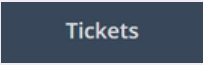
Rochester/Macomb

Consignor Spring Schedule





MON APR 15	WED APR 17	THURS APR 18	FRI APR 19	SAT APR 20	SUN APR 21
<p>Seller Drop Off (Express Drop Off Available)</p> <p>By Appointment 5-8pm</p>	<p>Team Member/Seller Presale</p> <p>Team Member: 8+ hour 4:00 4 hour 4:30</p> <p>Seller+Guest: 5:00</p>	<p>Public Shopping</p> <p>Open to the Public 10am-8pm</p> <p>Free admission with a ticket</p> <p>\$3 admission without a ticket</p>	<p>Open to the Public</p> <p>12pm-7pm</p> <p>Buy 3 get 1 free Book & DVD Sale</p>	<p>Open to the Public</p> <p>8am-5pm</p> <p>Half Price Seller Presale (Wristband required)</p> <p>1:00pm-5pm</p>	<p>Half Price Sale</p> <p>8am-12pm</p> <p>75% off sale for Sort Shift Helpers* (Wristband required)</p> <p>11am-12pm</p>
<p>TUES APR 16</p> <p>Seller Drop Off (Express Available)</p> <p>By Appointment 9am-5pm</p>	<p>Prime Time/Early Shopping</p> <p>5:30-9:00</p> <p>First Time Parents/Foster Parents</p> <p>6:30-9:00</p>	<p>Mid-Sale Drop Off</p> <p>Non-Clothing Items Only 6pm-7pm</p>		<p>Half Price Prime Time (wristband required)</p> <p>2:00pm-5:00pm</p>	<p>Seller Pick Up</p> <p>By appointment 6pm-7pm</p>



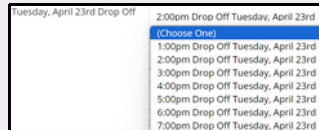
How to View or Edit your Consignor Appointments & QR Code

- 1 Click [HERE](#) or Scan QR 
- 2 Claim Account or Log In 
- 3 Click 
- 4 Click [S24 Consignor Registration](#)

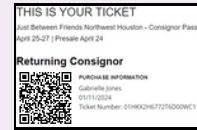
5 Manage your Registration Info:

-  Edit
-  Print Tickets
-  View Receipt
-  Resend Email

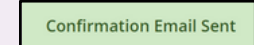
To EDIT:
Scroll down to appt. & change time, then SAVE!



To VIEW:
Registration details & QR Ticket



To RESEND:
Registration info will be resent to email



Rochester/Macomb

How to Check your Sales during Sale Week




Login to your tagging profile at myjbftags.com



Select the percentage you make at your sale and sale fee (\$0 because you pre-paid your fee).

Select your percentage:	Select your sale fee:
<input type="radio"/> 40%	<input checked="" type="radio"/> \$0.00
<input type="radio"/> 45%	<input type="radio"/> \$10.00
<input type="radio"/> 50%	<input type="radio"/> \$11.00
<input type="radio"/> 55%	<input type="radio"/> \$12.00
<input checked="" type="radio"/> 60%	<input type="radio"/> \$12.50
<input type="radio"/> 65%	<input type="radio"/> \$13.00
<input type="radio"/> 70%	<input type="radio"/> \$14.00
	<input type="radio"/> \$15.00





Lastly, click "Run Report" to see what you've made!



Consignor Pick Up

Sunday, April 21 (6pm-7pm)

**ELITE INDOOR SPORTS
49771 OAKLAND DR., SHELBY TWP 48315**

1

Check In:
Bring Consignor #, get consignor checklist



2

Clothing:
Pick up all clothing by your consignor number



3

Non Clothing:
Pickup all items sorted by your consignor number



4

**Check Missing Tags, "No Thank You" & Pulled Recall/Safety items
DOUBLE CHECK ALL ITEMS MATCH YOUR CONSIGNOR NUMBER**



5

Check Out:
Items will be double checked before leaving the building. Submit completed pickup list!



Donating to our Charity Partner? There is no need to arrive for Pick Up
Thank you for giving back to our community!

Items not picked up by 7:01pm will be donated



Checks will be emailed 2 weeks from pickup

Contact Info



Molly Catalina

**ROCHESTER/MACOMB
OWNER/EVENT COORDINATOR**



mollycatalina@jbfsale.com

